Print Company Letter Head

From the Task Bar click on Global Reports then Print Letter Head , From here you will be prompted to Choose Letter Head which you can select from your computer .

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	Global Reports Print Letter Head		1		٥		
New Job Ope	en Job Create Transaction Find Transaction	R Check Reconciliation	Check Register	Global Report Fee Category	Exit		
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Global Reports							
Click on Global Reports then Select Print Letter Head							

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Enter Information to Appear on Letter				
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Choose Letter Header	Print Letter Head	R	eturn	
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	Click on Choose Picture /Logo fro	e Lette om yo	er Hea ur con	d to Ir nputer